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| --- | --- | --- | --- |
| **Operation Name:** |  | **Date:** |  |

► Complete a separate C2 form for each physically separate, non-adjacent parcel. A parcel may be one or many fields.

► Complete a separate C2 form for any adjacent parcel(s) that have different organic eligibility dates.

► Use this form to add acreage to an already certified operation.

► **ALL** sections of this form **MUST** be complete before OTCO can add the land to your certificate.

► This form must be submitted with a new application or to add acreage, but does not need to be updated. Future crop updates may be submitted to Oregon Tilth in any written format or by phone. Your inspector can also note adjustments or changes during the site visit. For updates to currently certified acreage, use **FACT-04 Field, Acreage, Crop Table**.

► If you are transferring land between *two OTCO Certified* *operations* and the field has been inspected in the last 12 months, use the **Land Transfer Form**. Land transfers that meet these criteria do not require an inspection before addition to the new land manager’s certificate.

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| **NOP §205.202** Any land used to produce crops that will be sold or represented as ‘organic’ must have had no prohibited substances applied to it for at least 3 years preceding the date of harvest of the organic crop. Land must have distinct, defined boundaries and buffer zones to prevent the unintended application of a prohibited substance to the crop or contact with a prohibited substance applied to adjoining land that is not under organic management.  Note: Required retroactive conversion periods may vary according to the organic standards of each country. If you have requested certification to the Mexico Organic Program or the IACB-EU Standard, please reference the criteria established by each standard. |

1. **PARCEL LOCATION AND DESCRIPTION** *If the parcel does not have a street address, provide alternative location information (e.g., direction and distance from nearest crossroads/landmark, GPS coordinates, etc.)*

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| 1. Parcel name and/or ID code: | |  | | | | | | | |
| 1. Street address: | |  | | | | | | | |
| 1. City: | |  | County: | |  | | | | |
| 1. State/Province: | |  | Zip: | |  | | Country: | |  |
| 1. County Assessor’s parcel number, Section/Township/Range, Tax Map Key, or other legal description: | | | | | |  | | | |
| 1. Do you:  Own  Lease/Rent  Manage this parcel?  Other: 2. When did you begin managing this parcel? (*i.e.,* the date you bought, began leasing, or otherwise became responsible for management of the land). | | | | | | | | M  D  Y | |
| 1. Is the parcel in question currently certified organic? Yes  No 2. If Yes, provide the certified operation’s name and certification agency. *(Example: ABC Farm; OTCO or Oregon Tilth)*   If this parcel is **currently certified by OTCO and has been inspected in the last year**, complete the Land Transfer Form instead of this form. | | | | | | | | |  |
| 1. When do you plan on harvesting a certified organic crop from this parcel?   ***Note: for new applicants, crops harvested before inspection cannot be certified.*** | | | | | | | | M  D  Y | |
| 1. Total acres to be certified organic at this location: | | | |  | | | | | |

1. Use the following table to list crops you currently grow (and/or plan to grow) on this parcel. Include acreage for each crop.

Attach an additional list if necessary.

| Crop | Acres  or SQ FT | Crop | Acres  or SQ FT | Crop | Acres  or SQ FT |
| --- | --- | --- | --- | --- | --- |
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## BOUNDARIES AND BUFFERS

Provide the information below for all areas adjacent to this parcel. Attach an additional list if necessary.

| Border  (N, S, E, W) | Type of adjoining land use  (non-organic corn, native vegetation, etc.) | Type and width of buffer (*i.e*., farm road 20ft., grass strip 5 ft.) | Is crop grown in buffer area?  (Y/N) |
| --- | --- | --- | --- |
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1. **MAPS**  Attached

Attach an 8.5” x 11” map of the parcel listed above. The map may be an Assessor’s Parcel Map, an aerial photo, or other map that **clearly shows the boundaries of the parcel**.

The Map layout MUST INCLUDE:

Parcel Name or Code

Indication of North

Location, description, and size of buffer areas

Location of buildings in relation to other fields or useful landmarks (*e.g*., buildings, distinctive features, roads, etc.)

Organic and non-organic production/processing areas

Existing installations of treated lumber (lumber treated with arsenate or other prohibited substances may not be used for new installations or replacement purposes where it comes into contact with soil or crops)

If your irrigation source is used to apply prohibited materials to non-organic land, show a piping diagram of valves and/ or backflow prevention devices that prevent contact with prohibited materials, or attach a separate diagram.

**2.4 LAND HISTORY**

Provide a complete land history of all crops and applied substances for this parcel for the 36 months preceding the first planned harvest of organic crops. In the Material Name/Manufacturer column, identify every material, product, and substance applied to the parcel in that calendar year. If it has been less than 3 years\* since the date of the last application of a prohibited substance, then the land history may begin at the start of transition (the day after the last prohibited substance application date). For land that is **currently certified organic**, a copy of the certificate listing the field/parcel, and verification there has been no lapse in organic management may be submitted instead of this land history section.

\* Required retroactive conversion periods may vary according to the organic standards of each country. If you have requested certification to the Mexico Organic Program or the IACB-EU Standard, please reference the criteria established by each standard.

\*\*Operations must supply evidence that any seed treatments in the three-year history are compliant with organic standards and that all crops to be represented as organic do not come from GMO origin.

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| --- | --- | --- | --- | --- | --- | --- |
| **Year** | **Crop or Land Use** | **Seeds / Planting Stock Information\*\*** | | | **Material Information** | |
| Type:  Seed, Seedling, or Planting Stock | GMO  Non-GMO | Treated  Untreated | Material Name / Manufacturer | Date Materials Applied |
| *Example:* | *Corn* | *Seed* |  |  | *Chicken Manure / On-farm* | *3/3/2013* |
| Current year:  20 |  |  |  |  |  |  |
| Previous year:  20 |  |  |  |  |  |  |
| 2 years ago:  20 |  |  |  |  |  |  |
| 3 years ago:  20 |  |  |  |  |  |  |

**2.5 AFFIRMATION STATEMENTS**

Provide signed affirmations for the land history described in section 2.4. Every distinct party that has had management of the parcel during the past 36 months is required to sign. You may also submit a separate narrative affirmation.

The current landowner/manager requesting certification may provide an electronic signature, if submitting this form (C2) electronically.

**Important information for Retroactive Recognition of Conversion for operations requesting Mexico LPO Organic Certification:** By checking this box you are requesting retroactive recognition for this parcel and associated fields per LOOAA Article 214.  AGREE

**Important Information Regarding Electronic Signatures**: Oregon Tilth recognizes and permits the use of electronic signatures in the conduct of its business. By checking the box below, you willingly consent to the use of electronic signatures in the conduct of your business with Oregon Tilth.  AGREE

**In order for the land to qualify for organic status, every day for the past 36 months must be accounted for in this section.**

|  |  |  |
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| **Name of Current Landowner/Manager** Requesting Certification**:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dates managed (mm/dd/yy): \_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_Date of last application of a prohibited substance (mm/dd/yy): \_\_\_\_\_\_\_\_\_\_\_\_  |  |  | | --- | --- | |  |  | |
| **Name of Previous Landowner/Manager:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dates managed (mm/dd/yy): \_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_Date of last application of a prohibited substance (mm/dd/yy): \_\_\_\_\_\_\_\_\_\_\_\_  |  | | --- | | For current OTCO clients*: By signing below, you acknowledge release of this parcel from your OTCO organic certification once the new landowner/manager’s certification has been established. In the future, if you would like to resume organic management of the parcel and the current landowner/manager and this land is active on an OTCO certificate and has been inspected in the last year, you may submit a land transfer form. This does not require an additional inspection. If this land is under the certification of another agency or no longer certified, you must submit a new C2 Crops Acreage and Land History (this form) and a full inspection must occur to bring this parcel back under your organic certification.* | |
| **Name of Previous Landowner/Manager:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dates managed (mm/dd/yy): \_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_Date of last application of a prohibited substance (mm/dd/yy): \_\_\_\_\_\_\_\_\_\_\_\_ |

The land history provided in Section 2.4 is complete and accurate to the best of my knowledge.

|  |  |  |  |
| --- | --- | --- | --- |
| Current Landowner/Manager(s)Requesting Certification: |  |  |  |
|  | Name | Signature | Date |

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| Previous Landowner/Manager(s): |  |  |  |
|  | Name | Signature | Date |

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| Previous Landowner/Manager(s): |  |  |  |
|  | Name | Signature | Date |